



BHARATIYA VIDYA BHAVAN'S BHAGWANDAS PUROHIT VIDYA MANDIR

| CIVIL LINES | SRIKRISHNA NAGAR | ASHTI | TRIMURTI NAGAR | KORADI | CHINCHBHUVAN |
|--|---|--|---|--|--|
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WANTED

Qualified and experienced staff for our ENGLISH MEDIUM SCHOOLS following CBSE Syllabus.

| Sl. No. | Requirement | Qualification | No. of Posts | | | | | |
|---------------------------------------|-------------------------------------|--|-----------------------|---------|-----------|--------|------------|-------------------|
| | | | BVM CL | BVM SKN | BVM Ashti | BVM TN | BVM Koradi | BVM CHINCH-BHUVAN |
| TRAINED GRADUATE TEACHER (TGT) | | | | | | | | |
| 1 | English | : B.A./M.A.(English) with English Literature at Graduation Level and B.Ed. with English. B.A.(English Literature) & MA (English) and B.Ed. with English. | 1 | - | - | - | - | - |
| 2 | Mathematics | : B.Sc. (PCM) / M.Sc. (Math) and B.Ed. with Mathematics | 1 | - | - | - | - | - |
| 3 | Physics | : B.Sc. (PCM) & M.Sc (Physics) and B.Ed. with Physics. | - | - | - | - | 1 | - |
| 4 | Geography | : BA (Geography) /MA (Geography) and B.Ed. with Social Science. | - | - | - | - | - | 1 |
| 5 | Hindi | : B.A./M.A.(Hindi) with Hindi Literature at Graduation Level and B.Ed. with Hindi. | - | - | - | - | - | 1 |
| 6 | Marathi | : B.A./M.A.(Marathi) with Marathi Literature at Graduation Level and B.Ed. with Marathi. | - | - | - | - | - | 1 |
| Pay Matrix | | : Rs.38600 - 122800 | Gross Salary : ₹ 53K | | | | | |
| PRIMARY TEACHER (PRT) | | | | | | | | |
| 1 | English | : B.A. (English Literature) and B.Ed. with English | - | - | 1 | 1 | 3 | 3 |
| 2 | Hindi | : B.A.(Hindi Literature) and B.Ed. with Hindi. | - | 1 | 1 | - | 2 | 2 |
| 3 | Marathi | : BA (Marathi Literature) and B.Ed. with Marathi | 2 | 2 | 2 | 1 | 1 | - |
| 4 | PRT (All Subjects) | : BA/B.Sc. and B.Ed. | 2 | - | - | - | 1 | - |
| 5 | Social Science | : BA (History/Geography) and B.Ed. with Social Science | - | - | 1 | - | - | - |
| 6 | Science (PCM) | : B. Sc. (PCM) and B. Ed. with Physics / Math. | 1 | - | - | - | - | - |
| 7 | Science (CBZ) | : B. Sc. (CBZ) and B. Ed. With Biology/Chemistry. | - | - | - | - | 1 | 1 |
| 8 | Mathematics | : B. Sc. (Mathematics) and B. Ed. with Mathematics | - | - | - | - | 2 | 2 |
| 9 | Social Science (Geography) | : BA (Geography) and B.Ed. with Social Science | - | 1 | - | - | - | - |
| 10 | Computer Science | : B.E./B. Sc./M.Sc. (Computer Science) and B.Ed. | - | - | - | - | 1 | 1 |
| Pay Matrix | | : Rs. 29200 - 92300 | Gross Salary : ₹ 41 K | | | | | |
| OTHER POSTS : | | | | | | | | |
| 1 | Physical Education Teacher [Male] | : B.P.E. / B. P.Ed. from Recognised University | 1 | - | - | - | - | 1 |
| 2 | Physical Education Teacher [Female] | : B.P.E. / B. P.Ed. from Recognised University | - | - | 1 | - | 2 | 1 |
| 3 | Special Educator | : Graduate/Post Graduate with B.Ed. in Special Education or Diploma in Education with good Communication skill and having the ability to handle students with special needs and learning disability. | - | - | - | - | 1 | - |
| Pay Matrix | | : Rs. 29200 - 92300 | Gross Salary : ₹ 41 K | | | | | |
| 1 | Laboratory Assistant [Male] | : B. Sc. (CBZ) B. Sc. (PCM) | - | - | - | - | - | 1 |
| Pay Matrix | | : Rs. 21700 - 69100 | Gross Salary : ₹ 31 K | | | | | |
| 2 | Library Attendant [Male] | : Diploma in Library Science / Certificate Course in Library Science. | - | - | - | 1 | 1 | - |
| Pay Matrix | | : Rs. 15000 - 47600 | Gross Salary : ₹ 20 K | | | | | |
| PRE-PRIMARY : | | | | | | | | |
| 1 | Pre-Primary Teacher | : Graduate in any Discipline with Montessori /Nursery Teachers Training and having the ability to create and innovate. Proficiency in Music, Craft, Drawing etc. would be added qualification. | 4 | - | 1 | 1 | 1 | 5 |

| | | | | | | |
|---|--|---|-----------------------|---|---|-------|
| Pay Matrix | | : Rs. 18000 - 56900 | Gross Salary : ₹ 24 K | | | |
| 2 | Pre-Primary Assistant Teacher | : Graduate in any Discipline with Montessori /Nursery Teachers Training and having the ability to create and innovate. Proficiency in Music, Craft, Drawing etc. would be added qualification. | 2 | - | - | 1 2 3 |
| Pay Matrix | | : Rs. 15000 - 47600 | Gross Salary : ₹ 20 K | | | |
| MINISTERIAL STAFF : | | | | | | |
| 1 | OFFICE ASSISTANT (ADMIN.) MALE | : Graduate having good handwriting, communication skills, knowledge of typing and computer operational skills. Preference will be given to persons with experience in administration. | - | - | - | 1 1 1 |
| Pay Matrix | | : Rs. 19900 - 63200 | Gross Salary : ₹ 26 K | | | |
| CONTRACTUAL STAFF: (CONSOLIDATED SALARY ACCORDING TO QUALIFICATION & EXPERIENCE) : | | | | | | |
| 1 | PGT (Psychology) | : B.A. (Psychology) & M.A. (Psychology) and B.Ed. from Recognised University | 1 | - | - | - - - |
| 2 | Physical Education Teacher [Male] | : B.P.E. / B. P.Ed. from Recognised University | - | - | - | - 2 - |
| 3 | Physical Education Teacher [Female] | : B.P.E. / B. P.Ed. from Recognised University | - | - | - | 1 1 1 |
| 4 | Art & Craft Teacher | : BFA (Painting) with Art Teachers Diploma. | 1 | - | - | 1 1 1 |
| 5 | Music Teacher | : BA /BFA (Music) or any graduate with Sangeet Visharad or equivalent. | 1 | - | - | - - - |
| 6 | Dance Teacher | : B.A./BFA Dance (Kathak) or any graduate with Visharad in Kathak. | - | - | - | 1 - - |
| 7 | Pre-Primary Activity Teacher | : B.Sc. (Home Science) with Child Development OR Graduate in any Discipline with Montessori/ Nursery Teachers Training and having the ability to create and innovate. Proficiency in Music, Craft, Drawing etc. would be added qualification. | - | 1 | 2 | 1 2 2 |
| 8 | Pre-Primary Art & Craft Teacher | : B.F.A. (Painting) with Art Teachers Diploma. OR Montessori Teachers Training. | - | - | 1 | - 2 2 |
| 9 | Pre-Primary Music Teacher | : BA /BFA (Music) or any graduate with Sangeet Visharad or equivalent. | 1 | - | - | - 1 - |
| 10 | Computer Lab Attendant [Male] | : HSSC with Physics and Certificate Course in Computer Applications. | 1 | 1 | 1 | 1 1 - |
| 11 | Nurse | : B. Sc. (Nursing) | - | - | 1 | - - - |
| 12 | Electrician-Cum-Lift Operator (Male) | : Govt. I.T.I. (Electrician) | - | - | 1 | - - - |
| 13 | Transport Supervisor | : Any graduate with good handwriting, Communication Skills, knowledge of typing and Computer operational skills. Preference will be given to person with experience in Managing Transportation of School Buses. | - | - | 1 | - - - |
| 14 | TGT (Chemistry) [Leave Vacancy] | : M. Sc. (Chemistry) and B. Ed. | - | - | - | - 1 - |
| 15 | PRT (English) [Leave Vacancy] | : B.A. (English Literature) and B. Ed. with English | 1 | - | - | - - - |
| 16 | Pre-Primary Teacher [Leave Vacancy] | : B.Sc. (Home Science) with Child Development OR Graduate in any Discipline with Montessori/ Nursery Teachers Training and having the ability to create and innovate. Proficiency in Music, Craft, Drawing etc. would be added qualification. | - | - | - | - - 1 |
| 17 | Pre-Primary Activity Teacher [Leave Vacancy] | : B.Sc. (Home Science) with Child Development OR Graduate in any Discipline with Montessori/ Nursery Teachers Training and having the ability to create and innovate. Proficiency in Music, Craft, Drawing etc. would be added qualification. | 1 | - | - | - - - |

PLEASE NOTE : Apply only if suitably qualified. Those who have done their entire schooling through English Medium and have secured 50% marks or more in aggregate in Graduation & Post Graduation from Recognized University only need apply. Ability to communicate well in English is essential. Experienced persons will be preferred. Salary commensurate with experience. Application written in candidate's own handwriting along with complete bio-data should reach the respective school office on or before 21st May, 2022 with contact phone number. Please attach the photocopies of all relevant certificates and mark sheets along with recent passport size photograph. Kindly give separate applications, if you are applying for more than one post. Candidates to collect interview card from the respective school office as per the schedule given below.

| | | |
|---|-----------------------------------|---------------------------------|
| Post Graduate Teacher & Trained Graduate Teacher | Date : 30 th May, 2022 | Time : 10:00 a.m. to 02:00 p.m. |
| Primary Teacher & Pre-Primary Teacher | Date : 31 st May, 2022 | |
| Ministerial Staff, Other Posts, Contractual Staff & Leave Vacancy | Date : 1 st June, 2022 | |

| | | | | | |
|--|--|---|---|--|--|
| SMT. ANJU BHUTANI PRINCIPAL BVM, CIVIL LINES | SMT. NIRUPAMA PADMARAJ PRINCIPAL BVM, SRIKRISHNA NAGAR | SMT. VANDANA BISEN PRINCIPAL BVM, ASHTI | SMT. PARWATI IYER PRINCIPAL BVM, TRIMURTI NAGAR | MS. SARBANI BOSE PRINCIPAL BVM, KORADI | SMT. RAJI SRINIVASAN PRINCIPAL BVM. CHINCHBHUVAN |
|--|--|---|---|--|--|

ANUP



BHAVAN'S BHAGWANDAS PUROHIT VIDYA MANDIR
TRIMURTI NAGAR, NAGPUR

CHECKLIST FOR STAFF RECRUITMENT PROCESS

POST APPLIED FOR - _____

Name of the Applicant :- _____ (IN BOLD LETTERS)

Address :- _____

Contact No. :- 1. _____ 2. _____ 3. _____

| | | | |
|---|-------------------------------|----------------------------|---------------------------------------|
| Medium of Instruction in SSC - (Std. X) | Score in English in SSC- / | Date of Birth _ / _ / _ | Gender Male / Female (Pls tick) |
| Medium of Instruction in HSSC - (Std. XII) | | | |

| | | | |
|---|--------------|------------------|------------|
| Graduation (With medium of instruction) | Marks scored | Out of Max marks | Percentage |
| | | | |

Graduation Subjects (relevant to the post applied for)

| | | | |
|--|--------------|------------------|------------|
| Post Graduation (With medium of instruction) | Marks scored | Out of Max marks | Percentage |
| | | | |

Post-Graduation Subjects (relevant to the post applied for) Ph.D. : Yes / No (Pls tick)

| | | | |
|--|----------------------------------|--|--------|
| B. Ed. (With medium of instruction) Passed / Appeared | B.Ed. Methods Offered (Subjects) | | % age- |
| | | | |

C.T.E.T. / T.E.T. 1. Passed 2. Appeared Level : _____

Any other Edu. Qual. 1. _____ 2. _____

EXPERIENCE (in years) Teaching : _____ (years) Other : _____ (years)

| Institution / Organisation | | From | To | Nature of Work / Designation |
|----------------------------|--|------|----|------------------------------|
| Present (if any) | | | | |
| Previous 1 | | | | |
| Previous 2 | | | | |
| Previous 3 | | | | |

Knowledge of Computer Applications (MS-OFFICE) - Yes / No

| | | |
|---|---------------------------------|---|
| Documents Enclosed (Pl. Tick the doc.) | Plain paper Application | Graduation (Mark list of all the semesters/year) |
| | Recent passport size photograph | Post- Graduation (Mark list of all the semesters/year) |
| | LATEST Bio-data | B. Ed. / M. Ed. (Mark list of all the semesters/year) |
| | SSC (Std. X) Mark list | Certificate in Computer Training / Montessori Training / Sangeet Visharad (_____) |
| | HSSC (Std. XII) Mark List | Experience Certificate(s) Nos. |

Documents Checked & Verified by - _____

Shortlisted For the Post : _____

Date : _____ Signature of Admn. Staff : _____